

Westminster Nursery School Governance Statement

Annual Governance Statement for the Governing Board of Westminster Nursery School July 2021

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of Westminster Nursery School Governing Board are:

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils;**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements

The Governing Board of Westminster Nursery School in Crewe was re-constituted in November 2013 and is now made up of 3 staff governors (including the Headteacher), 1 elected Parent Governor 1 Local Authority Governor and 6 Co-opted governors. Co-opted governors are appointed by the Governing Board and are people who, in the opinion of the governing board, have the skills required to contribute to the effective governance and success of the school: on our Governing Board 2 of the Co-opted governors are qualified teachers, including a retired Headteacher from a local primary school. 1 governor is also chair of governors at a large, local primary school.

The full Governing Board meets once each term, and we also have a number of committees to consider different aspects of the school in detail. At Westminster Nursery School we have a Chairs/Personnel Committee who have a strategic and co-ordinating role and add greatly to the effectiveness of the work of the Governing Board as a whole; Finance Committee which monitors the finances of the school; an Engagement and Premises Committee which focuses on Health and Safety and Site Maintenance, and a Curriculum Committee which monitors the impact of the curriculum on the children's education and standards. We also have committees that meet if required to consider pupil discipline and staffing matters. In addition, some

	<p>governors have a specific responsibility, such as training, SEN, safeguarding, pupil premium, health and safety. See p4 for a list of Governors.</p>
<p>Attendance record of governors</p>	<p>Governors have good attendance at meetings and we have never cancelled a meeting because it was not “quorate” (the number of governors needed to ensure that legal decisions can be made).</p>
<p>The work that we have done on our committees and in the governing body</p>	<p>The Governing Board has had a particularly busy year, focusing on school improvement. Following the latest Ofsted inspection in July 2018 when the school was rated good, the governing body have been working closely alongside staff to achieve the objectives within the post Ofsted next steps and the SDP of 2020/21.</p> <p>All staff continue to attend additional training (including online courses) to refresh and extend their early years knowledge, linked to providing education and care for our children.</p> <p>Our Curriculum Committee has spent time scrutinising pupil performance data and the improved tracking system which continues to be monitored and adapted to suit the needs of the school. This tracking now provides an overview of individual progress as well as their group progress and clearly demonstrates pupil achievements. To facilitate ongoing assessment we have purchased I-Pads. Governors meet with staff throughout the term to discuss the data results for pupil achievement and progress. This ensures that we can be confident that the school is on track to fulfil its ambitious targets for all pupils. School will continue to focus on our “vulnerable groups” of children with a focus on how the Early Years Pupil Premium Grant is spent by the school and what impact it has on the children’s outcomes.</p> <p>The Premises Committee looks at the maintenance and development of the school premises, and makes decisions about how the school should use its portion of the budget. Mrs Austin is our Health and Safety Governor and she carries out termly checks to ensure that all Health and Safety requirements are being met. School continues to have a very high focus on safeguarding and we have a Nominated Governor for Safeguarding (Mrs Reed) who gives a termly report to the governors about any safeguarding matters. Termly meetings</p>

	<p>between the Safeguarding Governor and the Head Teacher take place as well as extra meetings being convened when required.</p> <p>Early in the summer term, the Finance Committee chaired by Mrs Reed approved the 2020/21 budget plan for the school. This has been ratified by the Full Governing Board.</p> <p>One of the roles for governors is reviewing and agreeing school policies relevant to the individual committees prior to ratification at the next full Governing Board meeting.</p> <p>Governors also make visits to school related to an area of the School Development Plan and complete a proforma which is published on Governor Hub and discussed at Full Governor Board meetings.</p> <p>Minutes of Governing Board and Committee meetings are public documents – you can either find them on the Governors’ page of our website or you can ask at the school office if you would like to see any of the minutes of our meetings.</p>
<p>Recent developments and future plans for the governors</p>	<p>The school has changed its telephony and wifi provider and is now enjoying faster, much more reliable broadband which is having a positive effect throughout the school. Fixed projectors have also been fitted in each of the classrooms which provide a much improved solution for the childrens’ learning opportunities.</p> <p>School continues to apply for suitable grants to enhance the facilities and learning environment, as and when opportunities become available.</p> <p>Our entrance area, hallways and Caterpillars have been impressively re-decorated, incorporating a full painting and flooring makeover. This has transformed the way in which we have used these areas. School has also invested in a covered shelter area outdoors, which links our two classrooms together, and allows for extended outdoor learning in most weather conditions. The governing body would like to thank parents, staff and the wider community for their involvement in further fundraising which benefits the school and our children.</p> <p>Schools have been hit heavily with disruptions due to the current COVID-19 pandemic. Our staff have continued to provide a service to our key worker families and also to our vulnerable children, throughout the pandemic and all staff must be commended for their professionalism and dedication.</p>

How you can contact the governing body	We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, Mrs Reed, via the school office. You can see the full list of governors; their attendance at meetings; minutes of governing body meetings and more information about what we do, on the Governors' page of the school website.
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WESTMINSTER NURSERY COMMITTEES 2021 – 2022

Curriculum Committee	Elizabeth Hulse Liz Austin Donna Reed Dawn Clark Emma Connor Shakie Khatun
Finance Committee	Elizabeth Hulse Donna Reed Emma Connor Nathan Tice
Premises Committee	Elizabeth Hulse Liz Austin Nathan Tice Linda Buchanan Neil Smith Letitia Woolley
Chair Committee	Elizabeth Hulse Donna Reed Dawn Clark Liz Austin
HTPMP	Donna Reed Dawn Clark External Advisor: Katie Tyrie

SEND	Shakie Khatun
Safeguarding	Donna Reed
Cared for Children	Donna Reed
Recovery Curriculum	Donna Reed
Pupil Premium	Dawn Clark
Health and Safety	Liz Austin
Governor Training	Linda Buchanan